



Lewes District Council

Meeting: Full Council
Date: 22 February 2021
Subject: Approval of Licensing fees
Report of: Director of Service Delivery

The Council is asked to consider the minute and resolution of the Licensing Committee held on 17 December 2020 as set out below.

Minute extract

Licensing Committee – 17 December 2020

18. Approval of Licensing Fees

The Committee considered the report which sought approval of the scale of Licensing fees proposed within Appendix 1 to apply from 1 April 2021.

The Functional Lead - Quality Environment (FLQE) presented the report and its findings.

The Committee queried the reason for the variation in pricing for different fees and charges as set out in Appendix 1. The FLQE clarified that the variation in pricing took into account the length of time it took officers to process each type of service.

Resolved:

- 1) That the scale of Licensing fees proposed within Appendix 1 of the report to apply from 1 April 2021, be endorsed; and
- 2) That Full Council be recommended to formally ratify the scale of Licensing fees proposed within Appendix 1 of the report.

For a copy of the report please contact Democratic Services.

Tel. (01273) 471600

E-mail: committees@lewes-eastbourne.gov.uk

A copy may be downloaded on the Council's website by following the link below:

<https://democracy.lewes-eastbourne.gov.uk/ieListDocuments.aspx?CId=429&MId=3253&Ver=4>

Appendix 1 – Proposed Licensing Fees and Charges 2021/22

Lewes District Council Licensing Fees and Charges Proposals 2021/2022

LICENSING

1 Street Trading Consents (Lewes and Newhaven Precincts)

Individual Traders

Application Fee

2 Daily Rate

3 Weekly Rate

4 Monthly Rate

5 3 Monthly Rate

6 6 Months Rate

7

8 Annual Rate

9 Market Operators

Annual Rate

Total Estimated Annual Income (Street Trading Consents)

10 Concessions

Event by a charity (inc street collections)

11

12

2020/2021	2021/2022				
Current	Proposed				
charge	charge		Increase	Increase	
£pence	£pence	VAT	in pence	%	
£25.00	£25.00	e	-	0.00%	
£10.00	£10.00	e	-	0.00%	
£75.00	£75.00	e	-	0.00%	
£150.00	Remove	e	Nil	0.00%	
£275.00	Remove	e	Nil	0.00%	
£475.00	Remove	e	Nil	0.00%	
			-		
£600.00	£475.00	e	125.00	-20.83%	
			-		
£430.00	£475.00	e	- 45.00	10.47%	
£3,000.00	£4,000.00			33.33%	
			-		
Free upon					
approval from					
Licensing Officer					
			-		
			-		

Appendix 1 – Proposed Licensing Fees and Charges 2021/22

Lewes District Council Licensing Fees and Charges Proposals 2021/2022

				2020/2021	2021/2022		Increase	Increase
				Current	Proposed			
				charge	charge			
TAXI LICENSING							-	
	Knowledge Test Hackney Carriage			£55.00	Remove	e	Nil	
13	Knowledge Test Private Hire			£45.00	Remove	e	Nil	
14	Dual Knowledge Test Additional Test			New	£45.00			New
15	CSE, Safeguarding test	To be sourced		TBD				
16	Drivers License Application Fee			£130.00	£130.00	e	-	0.00%
17	Additional DBS fee			£44.00	£44.00	e	-	0.00%
18	Hackney Carriage/Private Hire/Dual Driver's Licence (Renewal)	1 Year		£115.00	£77.00	e	38.00	-33.04%
19		3 Years		£300.00	£200.00	e	100.00	-33.33%
20	Hackney Carriage / Private Hire Vehicle Licence	1 Year		£160.00	£107.00	e	53.00	-33.13%
21								
22	Private Hire Operator Licence Application			£150.00	Remove	e	Remove	Remove
	Private Hire Operator Licence 1 Year up to 5 Vehicles			£155.00	Remove	e	Remove	Remove
23	Private Hire Operator Licence 1 Year 6 - 10 Vehicles			£185.00	Remove	e	Remove	Remove
24	Private Hire Operator Licence 1 Year 11 - 20 Vehicles			£235.00	Remove	e	Remove	Remove
25	Private Hire Operator Licence 1 Year 21 - 40 Vehicles			£345.00	Remove	e	Remove	Remove
26	Private Hire Operator Licence 1 Year 41 - 80 Vehicles			£565.00	Remove	e	Remove	Remove
27	Private Hire Operator Licence 1 Year 81+ Vehicles			£675.00	Remove	e	Remove	Remove
28	Private Hire Operator Licence 5 Year up to 5 Vehicles			£490.00	£441.00	e	49.00	-10.00%
29	Private Hire Operator Licence 5 Year 6 - 10 Vehicles			£625.00	£562.50	e	62.50	-10.00%
30	Private Hire Operator Licence 5 Year 11 - 20 Vehicles			£895.00	£805.50	e	89.50	-10.00%
31	Private Hire Operator Licence 5 Year 21 - 40 Vehicles			£1,440.00	£1,296.00	e	144.00	-10.00%
32	Private Hire Operator Licence 5 Year 41 - 80 Vehicles			£2,530.00	£2,277.00	e	253.00	-10.00%
33	Private Hire Operator Licence 5 Year 81-100 Vehicles			£3,070.00	£2,763.00	e	307.00	-10.00%
34	Private Hire Operator Licence 5 Year 101+ Vehicles			New	£3,500.00	e	-	
35							-	
36	Replacement of Lost /Damaged Licence Plates			£40.00	£40.00	e	-	0.00%
	Replacement of Lost /Damaged Door Signs			New	£10.00	e		New
37	Replacement of Driver's Badge			£10.00	£10.00	e	-	0.00%
38	Transfer of Licence Plate to Different Vehicle			£50.00	£50.00	e	-	0.00%
39	Temporary Transfer of Vehicle Licence (Inc. Test and Seal)			£90.00	£90.00	e	-	0.00%
40	Transfer of Ownership			£30.00	£30.00	e	-	0.00%
41	Vehicle Change of Use	From Private Hire to Hackney Carriage and vice versa		£50.00	£50.00	e	-	0.00%
42	Driver's Licence - Change of Use as Above			£40.00	£40.00	e	-	0.00%
43	Change of Address			£10.00	£10.00	e	-	0.00%
44	Missed Appointment			£10.00	£10.00	e	-	0.00%
45	Total Estimated Annual Income (Taxi Licensing)			£150,000.00	£100,000.00		50,000.00	-33.33%
46							-	
47	Licensing Act 2003						-	
							-	
48	Premises Licence and Club Premises Certificates	Statutory fees apply as shown below					-	
	(Licence fees are linked to non-domestic rateable value of the premises)						-	
49	Application Fee						-	
50	Band A			£100.00	100.00	e	-	0.00%
	Band B			£190.00	190.00	e	-	0.00%
51	Band C			£315.00	315.00	e	-	0.00%
52	Band D			£450.00	450.00	e	-	0.00%
53	Band E			£635.00	635.00	e	-	0.00%
54	Annual Charge						-	
55	Band A			£70.00	70.00	e	-	0.00%
56	Band B			£180.00	180.00	e	-	0.00%

VAT charge types: i = inclusive of VAT @ 20%, e = non-business or exempt from VAT, s = standard plus VAT @ 20%

Appendix 1 – Proposed Licensing Fees and Charges 2021/22

Lewes District Council Licensing Fees and Charges Proposals 2021/2022

			2020/2021 Current charge	2021/2022 Proposed charge		Increase	Increase
57	Band C		£295.00	295.00	e	-	0.00%
58	Band D		£320.00	320.00	e	-	0.00%
59	Band E		£350.00	350.00	e	-	0.00%
60						-	
61	Minor variation application		£89.00	89.00	e	-	0.00%
	Dis Application DPS		£23.00	23.00	e	-	0.00%
62	Personal Licence		£37.00	37.00	e	-	0.00%
63	Temporary Event Notice		£21.00	21.00	e	-	0.00%
64	Theft, loss etc of premises licence summary		£10.50	10.50	e	-	0.00%
65	Application for a provisional statement where premises being built etc.		£315.00	315.00	e	-	0.00%
66	Notice of change of name or address		£10.50	10.50	e	-	0.00%
67	Application to vary a licence to specify individual as Designated Premises Supervisor		£23.00	23.00	e	-	0.00%
68	Application for transfer of Premises Licence		£23.00	23.00	e	-	0.00%
69	Interim authority notice following death etc. of licence holder		£23.00	23.00	e	-	0.00%
70	Theft, loss etc. of certificate or summary		£10.50	10.50	e	-	0.00%
71	Notification of change of name or alteration of rules of club		£10.50	10.50	e	-	0.00%
72	Change of relevant registered address of club		£10.50	10.50	e	-	0.00%
73	Theft, loss etc. of Temporary Event Notice		£10.50	10.50	e	-	0.00%
74	Theft, loss etc. of Personal Licence		£10.50	10.50	e	-	0.00%
75	Duty to notify of change of name or address		£10.50	10.50	e	-	0.00%
76	Right of freeholder etc. to be notified of licensing matters		£21.00	21.00	e	-	0.00%
77						-	
78	Premises Licenses Additional Fees	Where the number of people that the applicant allows on the premises at any one time is 5,000 or more an additional fee will be charged				-	
79	Total Estimated Annual Income (Licensing Act 2003)		£82,000.00	£68,000.00		14,000.00	-17.07%
80	ENVIRONMENTAL HEALTH LICENSING					-	
	Acupuncture, tattooing ear piercing and electrolysis		£140.00	Remove	e		
81	Register premises only			£93.00			new
82	Register a person			£41.50			new
85	Register a person and premises			£135.00			new
86	Amendment to registered premises			£0.00			new
87	Replacement Certificate			£0.00			new
88							
89	Zoo Licensing Act 1981	Vet Fee +	£590.00	£590.00	e		0.00%
	Guard Dogs Act 1975		£145.00	£145.00	e		0.00%
90	Dangerous Wild Animals Act 1976	Vet fee +	£180.00	£180.00	e		0.00%
91	Application for a boat hire licence		£85.00	Remove	e		Nil
92	Application to change a boat hire licence		£85.00	Remove	e		Nil
93							
94	Stage Hypnotism		£65.00	£65.00	e		0.00%
95	Sex Establishments	Initial Grant of Licence	£3,250.00	£3,250.00	e		0.00%
		Annual Renewal	£1,750.00	£1,750.00	e		0.00%
96		Variation	£1,750.00	£1,750.00	e		0.00%
97							
98	Scrap Metal Dealers Act 2013	Site Licence - New	£375.00	£375.00	e	-	0.00%
		Site Licence - Renewal	£375.00	£375.00	e	-	0.00%
99		Collector - New	£255.00	£255.00	e	-	0.00%
100		Collector - Renewal	£255.00	£255.00	e	-	0.00%
101		Licence Variation	£75.00	£75.00	e	-	0.00%

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102 **Total Estimated Annual Income (Env Health)**

103

104 **ANIMAL WELFARE**

Animal Welfare Regs 2018 Dog Day Care

Animal Welfare Regs 2018 Sale of animals

	2020/2021	2021/2022			
	Current	Proposed			
	charge	charge		Increase	Increase
	£2,000.00	£1,600.00		400.00	-20.00%
	£225.00	£225.00	e		0.00%
	£250.00	£250.00	e		0.00%

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105	Animal Welfare Regs 2018 Breeding Dogs	Vet Fee + 1st inspection only
106	Animal Welfare Regs 2018 Cat and Dog Home Boarding	
107	Animal Welfare Regs 2018 Horses (upto 10)	Vet Fee +
108	Animal Welfare Regs 2018 Horses (between 11and 20)	Vet Fee +
108	Animal Welfare Regs 2018 Horses (More than 20)	Vet Fee +
109	Animal Wefare Regs 2018 Keeping or training animals	
110	Animal Welfare Regs 2018 Dog Day Care ADDITIONAL ACTIVITY	
111	Animal Welfare Regs 2018 Sale of animals ADDITIONAL ACTIVITY	
112	Animal Welfare Regs 2018 Breeding Dogs ADDITIONAL ACTIVITY	
113	Animal Welfare Regs 2018 Cat and Dog Home Boarding ADDITIONAL ACTIVITY	
114	Animal Welfare Regs 2018 Horses (upto 10) ADDITIONAL ACTIVITY	
115	Animal Welfare Regs 2018 Horses (between 11and 20) ADDITONAL ACTIVITY	
116	Animal Welfare Regs 2018 Horses (More than 20) ADDITIONAL ACTIVITY	
117	Animal Wefare Regs 2018 Keeping or training animals ADDITIONAL ACTIVITY	
118	Animal Welfare Regs 2018 Dog Day Care PLV	
119	Animal Welfare Regs 2018 Sale of animals PLV	
120	Animal Welfare Regs 2018 Breeding Dogs PLV	
121	Animal Welfare Regs 2018 Cat and Dog Home Boarding PLV	
122	Animal Welfare Regs 2018 Horses (upto 10) PLV	
123	Animal Welfare Regs 2018 Horses (between 11and 20) PLV	
124	Animal Welfare Regs 2018 Horses (More than 20) PLV	
125	Animal Wefare Regs 2018 Keeping or training animals PLV	
126	Animal Welfare Regs 2018 Dog Day Care RESCORE	
127	Animal Welfare Regs 2018 Sale of animals RESCORE	
128	Animal Welfare Regs 2018 Breeding Dogs RESCORE	
129	Animal Welfare Regs 2018 Cat and Dog Home Boarding RESCORE	
130	Animal Welfare Regs 2018 Horses (upto 10) RESCORE	
131	Animal Welfare Regs 2018 Horses (between 11and 20) RESCORE	
132	Animal Welfare Regs 2018 Horses (More than 20) RESCORE	
133	Animal Wefare Regs 2018 Keeping or training animals RESCORE	
134	Animal Welfare Regs 2018 Dog Day Care APPEAL	
135	Animal Welfare Regs 2018 Sale of animals APPEAL	
136	Animal Welfare Regs 2018 Breeding Dogs APPEAL	
137	Animal Welfare Regs 2018 Cat and Dog Home Boarding APPEAL	
138	Animal Welfare Regs 2018 Horses (upto 10) APPEAL	
139	Animal Welfare Regs 2018 Horses (between 11and 20) APPEAL	
140	Animal Welfare Regs 2018 Horses (More than 20) APPEAL	
141	Animal Wefare Regs 2018 Keeping or training animals APPEAL	
142		
143	Total Estimated Annual Income (Animal Welfare Licensing)	

2020/2021	2021/2022		Increase	Increase
Current	Proposed			
charge	charge			
£250.00	£250.00	e		0.00%
£225.00	£225.00	e		0.00%
£225.00	£225.00	e		0.00%
£316.00	£316.00	e		0.00%
£415.00	£415.00	e		0.00%
£145.00	£145.00	e		0.00%
£69.00	£69.00	e		0.00%
£91.00	£91.00	e		0.00%
£101.00	£101.00	e		0.00%
£59.00	£59.00	e		0.00%
£107.00	£107.00	e		0.00%
£123.00	£123.00	e		0.00%
£251.00	£251.00	e		0.00%
£46.00	£46.00	e		0.00%
£138.00	£138.00	e		0.00%
£144.00	£144.00	e		0.00%
£156.00	£156.00	e		0.00%
£113.00	£113.00	e		0.00%
£162.00	£162.00	e		0.00%
£177.00	£177.00	e		0.00%
£305.00	£305.00	e		0.00%
£145.00	£145.00	e		0.00%
£115.00	£115.00	e		0.00%
£101.00	£101.00	e		0.00%
£111.00	£111.00	e		0.00%
£90.00	£90.00	e		0.00%
£117.00	£117.00	e		0.00%
£133.00	£133.00	e		0.00%
£261.00	£261.00	e		0.00%
£0.00	£0.00			0.00%
£82.00	£82.00	e		0.00%
£71.00	£71.00	e		0.00%
£82.00	£82.00	e		0.00%
£60.00	£60.00	e		0.00%
£87.00	£87.00	e		0.00%
£103.00	£103.00	e		0.00%
£231.00	£231.00	e		0.00%
£0.00	£0.00	e		0.00%
£6,000.00	£2,300.00			-61.67%

Appendix 1 – Proposed Licensing Fees and Charges 2021/22

Lewes District Council Licensing Fees and Charges Proposals 2021/2022

			2020/2021 Current charge	2021/2022 Proposed charge		Increase	Increase
144	Gambling Act 2003						
	<u>Lotteries (Statutory Fee)</u>	Initial	£40.00	£40.00	e		0.00%
145		Renewal	£20.00	£20.00	e		0.00%
146							
147	<u>Gaming Machines (Licensed Premises - Licensing Act 2003)</u>	Statutory Fees					
	Notify Licensing Authority of intention to provide a maximum of 2 gaming machines - category C and/or D		£50.00	£50.00	e		0.00%
148	New licensed premises gaming permit		£150.00	£150.00	e		0.00%
149	Vary an existing licensed premises gaming permit		£100.00	£100.00	e		0.00%
150	Transfer an existing licensed premises gaming permit		£25.00	£25.00	e		0.00%
151	Annual Fee (Permits over 2 machines)		£50.00	£50.00	e		0.00%
152							
153	<u>Bingo Premises Licence</u>	Statutory Fees					
	Annual Fee		£800.00	£800.00	e		0.00%
154	Application to vary a licence		£1,500.00	£1,500.00	e		0.00%
155	Application to transfer a licence		£1,000.00	£1,000.00	e		0.00%
156	Application for reinstatement of a licence		£1,000.00	£1,000.00	e		0.00%
157	Application for provisional statement		£2,700.00	£2,700.00	e		0.00%
158	Application for a new premises licence		£2,700.00	£2,700.00	e		0.00%
159	Application for a new premises licence (Provisional Statement Holder)		£1,000.00	£1,000.00	e		0.00%
160							
161	<u>Adult gaming centre premises licence</u>	Statutory Fees					
	Annual Fee		£800.00	£800.00	e		0.00%
162	Application to vary a licence		£800.00	800.00	e		0.00%
163	Application to transfer a licence		£1,000.00	1,000.00	e		0.00%
164	Application for reinstatement of a licence		£1,000.00	1,000.00	e		0.00%
165	Application for provisional statement		£1,500.00	1,500.00	e		0.00%
166	Application for a new premises licence		£1,500.00	1,500.00	e		0.00%
167	Application for a new premises licence (Provisional Statement Holder)		£1,500.00	1,500.00	e		0.00%
168							
169	<u>Club Gaming/Machine Permit</u>	Statutory Fees					
	Application for a new permit		£200.00	200.00	e		0.00%
170	Application for a permit (Club Premises Certificate Holder)		£100.00	100.00	e		0.00%
171	Application for a permit (Existing Operator))		£100.00	100.00	e		0.00%
172	Application to vary a permit		£100.00	100.00	e		0.00%
173	Renewal		£200.00	200.00	e		0.00%
174	Renewal (Club Premises Certificate Holder)		£100.00	100.00	e		0.00%
175	Annual Fee		£50.00	50.00	e		0.00%
176	Copy of Permit		£15.00	15.00	e		0.00%
177							
178	<u>Betting premises (Track licence)</u>	Statutory Fees					
	Annual Fee		£800.00	800.00	e		0.00%
179	Application to vary a licence		£1,000.00	1,000.00	e		0.00%
180	Application to transfer a licence		£800.00	800.00	e		0.00%
181	Application for reinstatement of a licence		£800.00	800.00	e		0.00%
182	Application for provisional statement		£2,000.00	2,000.00	e		0.00%
183	Application for a new premises licence		£2,000.00	2,000.00	e		0.00%
184	Application for a new premises licence (Provisional Statement Holder)		£800.00	800.00	e		0.00%
185							
186	<u>Betting premises (other) licence</u>	Statutory Fees					
	Annual Fee		£500.00	500.00	e		0.00%
187	Application to vary a licence		£1,200.00	1,200.00	e		0.00%

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188	Application to transfer a licence	
189	Application for reinstatement of a licence	
190	Application for provisional statement	
191	Application for a new premises licence	
192	Application for a new premises licence (Provisional Statement Holder)	
193		
194	<u>Temporary use notice</u>	
195	<u>Family entertainment centre premises licence</u>	Statutory Fees
	Annual Fee	
196	Application to vary a licence	
197	Application to transfer a licence	
198	Application for reinstatement of a licence	
199	Application for provisional statement	
200	Application for a new premises licence	
201	Application for a new premises licence (Provisional Statement Holder)	
202		
203	<u>Family Entertainment Centre Gaming Machine Permit</u>	Statutory Fees
	Application for a new permit	
204	Renewal	
205	Application to Substitute name	
206	Copy of permit	
207		
208	Total Estimated Annual Income (Gambling Act 2003)	
209		

TOTAL ESTIMATED ANNUAL INCOME FOR ALL LICENSING SERVICES

2020/2021	2021/2022		Increase	Increase
Current	Proposed			
charge	charge			
£1,000.00	1,000.00	e		0.00%
£1,000.00	1,000.00	e		0.00%
£2,300.00	2,300.00	e		0.00%
£2,300.00	2,300.00	e		0.00%
£1,000.00	1,000.00	e		0.00%
£250.00	£250.00	e		0.00%
£600.00	600.00	e		0.00%
£800.00	800.00	e		0.00%
£800.00	800.00	e		0.00%
£800.00	800.00	e		0.00%
£1,500.00	1,500.00	e		0.00%
£1,500.00	1,500.00	e		0.00%
£800.00	800.00	e		0.00%
£300.00	300.00	e		0.00%
£300.00	300.00	e		0.00%
£25.00	25.00	e		0.00%
£15.00	15.00	e		0.00%
£5,000.00	£5,000.00			
£248,000.00	£180,900.00			